



SUGNALL HALL

Sugnall Hall Terms and Conditions of Hire

Preamble	Reservations and financial responsibilities will be made with a single named individual on behalf of the group. 'You' below address is this person.
1. Basis of contract	<p>The submission of the 'reservation' form by you will constitute an offer to take a temporary license of Sugnall Hall from the Sugnall Estate in accordance with these terms and conditions and the house rules set out on the plan your stay page. When booking form and deposit is paid (see 3 below) will be the point at which a contract comes into being (the 'Contract'). This Contract shall be governed by and construed in accordance with English law and subject to the executive jurisdiction of the English courts.</p> <p>This contract is for the purpose of a short state only and does not create landlord - tenant relationship.</p>
2. The Price	The price will be disclosed after you have sent an enquiry form. It will vary by the nature of your stay time of year and other factors and should be agreed upon before filling in the 'booking form'. The price is set, and is not negotiable both before or after filling in at the booking form, and will be inclusive of VAT where applicable.
3. Payment	<p>A deposit of one third of the price is agreed payable, if the reservation is made more than three months before the date of the first day of stay ('Commencement Date'). The balance of the price and other security deposit (see 4 below) payable three months before the commencement date. Non-payment of the balance of the price or the security deposit on or before the due date should be construed as cancellation of the contract by you.</p> <p>For reservations made less than three months before the commencement date, the full price and a security deposit are payable on the completion of booking form.</p>
4. Security Deposit	The security deposit is £1500. You agree to comply with the obligations detailed in paragraph 9 and 10 below during your stay. We will deduct from the security deposit, the cost of remedying the breakages, damage or extra cleaning required, together with the cost of any associated extra services or goods. The balance of the security deposit will be refunded to you within 30 days of the end of the say, onto the original form of payment. Security deposits can be made by bank transfer or by card.
5. Cancellation	<p>Any cancellation made by you for whatever reason shall be in writing by email, and addressed to Felicity Jacques-Diwani at felicity@sugnall.co.uk</p> <p>Cancellation can be made three months before stay, however, the booking deposit is nonrefundable. Any cancellations made within the three month mark will result in the full booking fee being forfeited, with only the security deposit available to be refunded to you.</p> <p>We strongly recommend that you consider cancellation insurance.</p>
6. Changes of Date	We may at our discretion agree to change the date of your stay upon receipt of an email request from you.
7. Price Changes	We reserve the right to change the pricing policy of Sugnall Hall at any time without prior notification. However, the price and the security deposit, a fixed and unalterable once a reservation is made.
8. Use of property	The number of persons occupying Sugnall Hall must not exceed the number specified in your reservation. The type of group using the hall should be

	<p>described during the enquiry process and may be restricted by the conditions set out in the plan your stay page, the whole garden shall not be used for commercial photography or filming or other revenue raising activity without specific prior consent.</p> <p>We reserve the right to refuse entry to your entire group if these conditions are not observed.</p>
9. Care of the Property	You should leave Sugnall Hall, including its grounds as you found it, incurring normal housekeeping, and gardening requirements only. You should keep it and its furnishings, pictures, kitchen equipment and all other fittings and effect in good clean condition.
10. Breakages or damages	In the event of breakages, damage or the need for additional cleaning, you should be liable to reimburse us for the cost of remedying them, together with the cost of any associated extra services or goods. These costs will be deducted from your security deposit, and are not limited to that amount. You will be invoiced to any costs above the amount of the security deposit.
11. House rules	Guidance on booking periods, children, pets, noise, smoking and other matters are set out on the 'plan your stay' page on the website. Some of the guidance specifies restrictions on use an activity, and infringement may result in termination of the contract, with a feature of all monies paid.
12. Liability	We (for ourselves, employees and agents) shall not be liable to you, or by third parties for any accident, damage, loss, injury, expense or inconvenience, which may be suffered, incurred, arise out of or in any way connected with the stay. No term of the Contract is in forcible under the (rights of the third parties) act 1999 by a person who is not a party to the Contract. If Sugnall Hall becomes unavailable or unusable for some reason, prior the date of a booking, we will reimburse you for any monies paid.
13. Warranties	We do not warrant, and I'm not responsible for the accuracy of any verbal information given or statements made by our staff.
14. Website and advertisements	We aim to ensure that the information and description is provided on the Sugnall website, as well as any authorise third-party, websites or advertisements are accurately conveyed. However, information provided on the website, or third-party websites and advertisements, is advisory only and we cannot accept responsibility for any changes or closures to local area, immunities, or attractions mentioned or advertised elsewhere. as we are always seeking to improve services and facilities, small differences between the actual accommodation and its description may occur. Occasionally, some facilities or services may become unavailable, in which case we will tell you as soon as reasonably practical.
15. Third-party contracts	You may wish to enter further contracts, for example, for catering or organise events. Although we will do our best to put you in touch with potential suitable contractors, your contract with the parties will not involve us, and we cannot be held responsible for any contractual arrangements or disputes arising.
16. Right of entry	We shall be allowed the right of entry to the hall at reasonable times for purposes of inspection or to carry out any necessary repairs or maintenance.
17. Complaints	Should there be any calls for complaint during the occupation of Sugnall Hall, It should be notified to us promptly so that we can rectify the matter. In the case of serious complaint, please put it in writing to Trustees of the Sugnall Estate, New Windsor House, Oxon, Buisness Park, Bicton Heath, Shrewsbury SY3 5JH, they should all be confirmed by email to felicity@sugnall.co.uk